



DEPARTMENT OF THE NAVY

NAVAL AIR STATION  
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 1626.1D CH-1  
011

01 JUN 1993

**NAS LEMOORE INSTRUCTION 1626.1D CHANGE TRANSMITTAL 1**

From: Commanding Officer, Naval Air Station, Lemoore

Subj: PROCEDURE FOR HANDLING THE RETURN OF UNAUTHORIZED ABSENTEES

1. Purpose. To publish pen and ink change to basic instruction.
2. Action. Change paragraph 4a(3) to read: "Per reference (b) a urinalysis exam will be conducted on individuals who are UA for a period of 24 hours or longer and will be performed within 12 hours of return.....".

  
A. R. GORTHY

Distribution: (NASLEMINST 5215.2T)  
Lists B & E



DEPARTMENT OF THE NAVY

COMMANDING OFFICER  
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NASLEMINST 1626.1D CH-2  
011

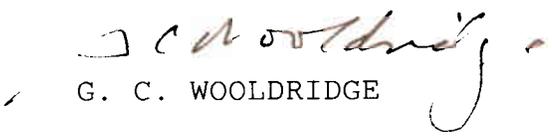
29 DEC 1995

NAS LEMOORE INSTRUCTION 1626.1D CHANGE TRANSMITTAL 2

From: Commanding Officer, Naval Air Station, Lemoore

Subj: PROCEDURES FOR HANDLING THE RETURN OF UNAUTHORIZED  
ABSENTEES

1. Purpose. To issue pen and ink changes to basic instruction.
2. Action
  - a. Change Ref: (a) to read "NASLEMINST 1080.1D."
  - b. Paragraph 4a(2), line 2, change to read "...the Discipline Officer in...".
  - c. Paragraph 4a(3), change to read "Per reference (b) a urinalysis will be conducted on individuals who are UA for a period of 24 hours or longer and will be performed within 12 hours of return of servicemember to Naval Air Station Lemoore."

  
G. C. WOOLDRIDGE

Distribution (NASLEMINST 5215.2U)  
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## DEPARTMENT OF THE NAVY

NAVAL AIR STATION  
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 1626.1D  
011  
22 Jul 92

### NAS LEMOORE INSTRUCTION 1626.1D

From: Commanding Officer, Naval Air Station, Lemoore

Subj: PROCEDURE FOR HANDLING THE RETURN OF UNAUTHORIZED  
ABSENTEES

Ref: (a) NASLEMINST 1080.1C  
(b) OPNAVINST 5350.4B  
(c) MILPERSMAN  
(d) MCM, 1984

1. Purpose. To publish command procedure in termination of periods of unauthorized absence (UA).

2. Cancellation. NASLEMINST 1626.1C

3. Information. It is essential that the termination of a period of UA be officially recorded. To provide a uniform procedure in this matter, the Security Officer and/or Department Head is designated as point for terminating UA periods of personnel who surrender on board.

#### 4. Action

a. Personnel attached to NAS Lemoore or TAD to NAS Lemoore.

(1) Upon return to military control, UA personnel will be returned to their department. The department will comply with reporting procedures contained in reference (a).

(2) A Report and Disposition of Offenses (NAVPERS 1626/7) will be prepared by the Discipline Office in all cases where the servicemember was reported UA in excess of 24 hours. In cases where the servicemember was UA less than 24 hours, the department will determine whether or not a report chit is required. If a report chit is required, the department will notify the Discipline Office and one will be initiated.

(3) Per reference (b) a urinalysis exam will be performed within 12 hours of return of the servicemember to Naval Air Station Lemoore.



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b. Personnel attached to tenant commands: Personnel returning from UA who are attached to tenant commands will be returned to their command for disposition.

c. Departments/commands desiring assistance in apprehension of UA personnel believing to be in the local civilian community shall contact Security for guidance and assistance.

d. Personnel not attached to NAS Lemoore.

(1) Personnel returning from UA from commands not in the local area will be turned over to the Security Detachment.

(2) If a member surrenders after normal working hours, the member will be escorted to BEQ 7 for room assignment and directed to report back to Security (Bldg. 861) no later than 0730 the following day.

(3) During normal working hours, the member will be escorted to Personnel Support Detachment for processing per reference (c). A Request and Receipt of Health and Comfort Supplies (DD 504) will be utilized, if needed, to ensure proper military appearance.

(4) In cases involving pretrial restraint, the Station Judge Advocate (during normal working hours) or the Command Duty Officer shall determine the degree of restraint required per reference (d).

e. The Security Officer will forward to the parent command a copy of the incident report showing the time and circumstances surrounding the termination of the UA when the parent command is not in the local area or when Security assisted in the apprehension of a UA member.

5. Forms. NAVPERS 1626/7 and DD 504 are available through the Navy supply system.

  
A. R. GORTHY

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